

## **Rental Rates for Beacon UU Congregation**

The Beacon Unitarian Universalist Congregation welcomes all people, without regard to race, gender, age, disability, sexual orientation, gender identity/expression, or national origin, to participate fully in our activities, and to apply to use our buildings for Beacon or non-Beacon events. Because we are a religious organization of people who embrace shared principles (namely, [the Seven Principles of the Unitarian Universalist Association](#)) and who hold to a declared [mission and vision](#), we offer the use of our buildings only for events that do not violate those principles and that mission and vision.

Additionally, in deciding whether to approve a Building Use Application, we consider the safety of an event and its environmental impact. The Board of the Beacon Unitarian Universalist Congregation reserves the right to deny any building use request. In this way we seek to maintain our integrity, our identity, and the trust of our members and friends and the wider community. We enjoy seeing our facilities used for purposes that further our vision of a diverse, loving, just, and sustainable world.

### **General Information**

- The Sanctuary's maximum capacity is 112. We can probably fit an additional 6-8 people if we open the doors to the Social Room. As a practical matter, guests for indoor events should be limited to 120.
- The Backyard's maximum capacity is 130.
- Beacon's facilities are available for most any day between 8 a.m. and 10 p.m. except when it's in use for church services, our ministries, or other commitments. The building is not available on Sundays from 8 a.m. to 1 p.m. (worship services).
- We do not have a stove in our Social Room/Kitchen. Consequently, any reception or social gathering should not be catered on-site. Receptions with desserts and/or snacks and beverages are appropriate. The use of alcohol needs to be discussed well in advance because permits will need to be acquired. Food, drink, and/or alcohol will necessitate an additional security deposit.
- If your group is a non-profit, please speak to the Office Manager.
- When emailing us about a rental, please include your name, the best means of contact for you, which space within Beacon you're interested in renting, how you plan to use the space, and whether you would like to preview the facilities in person. All rental requests should be emailed to [office@beaconuu.com](mailto:office@beaconuu.com).
- All rentals require security deposits, which are refundable as long as Beacon returned intact and well-maintained.

- For events (e.g., weddings, receptions) that would potentially require an A/V person, a Beacon staff member may be available to provide these services for a nominal charge of \$35 per hour. When booking your rental, please notify the office manager if you plan to run your own AV system or would prefer to hire our staff to handle it.
- If the renter wishes to alter the date, time and/or terms of this agreement, he/she must contact Beacon's Office Manager at least 5 calendar days prior to the scheduled event.
- The deposit will be refunded after the event or the last in a series of events after the property has been assessed by a Beacon representative. Beacon reserves the right to use any or all of the deposit for cleaning or repairs necessary as a result of the event.

### **Beacon Safety Policies**

*You will be asked to sign off on these for your rental*

- Smoking (includes vaping) will occur only in the **designated smoking area** in the corner of the backyard. This space is available to all rental levels. Participants must dispose of any waste in the provided cigarette receptacle or trash cans. There must be no air of smoke in the building, so smokers at your event may want to air themselves out afterwards.
- Participants will remain in their specified rental area(s) and not wander around into areas not rented within the building.

***To discuss and book your rental, contact us at office@beaconuu.com***

### **Deposits**

- General Rental: **\$100**
- With Food and Beverage: **\$200**
- With Alcohol: **\$300** + Time to obtain event liquor licenses

### **Equipment Rentals**

- A/V Equipment: **\$20/hr + \$100 deposit** (A/V technician available for \$35/hr)
- Piano: **\$10/hr + \$50 deposit**

### **General Rentals**

- **Combo S+SR** includes the Sanctuary and Social Room/Kitchen
- **Combo S+TRS** includes the Sanctuary and The Rainbow Space (Classroom)
- **Combo S+SR+TRS** includes the Sanctuary, Social Room/Kitchen, and The Rainbow Space (Classroom).

DURATION	SPACE	SHORT-TERM RENTAL		LONG-TERM RENTAL	
		MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
<i>Includes Set-up &amp; Clean-up</i>	<i>Includes use of front entry &amp; restrooms</i>	<i>Per Instance</i>		<i>Per Instance, Minimum of 6 instances within 6 months, paid in full in advance</i>	
<b>2 HOUR MAXIMUM</b>	<b>Sanctuary</b>	<b>\$25</b>	<b>\$50</b>	<b>\$18.75</b>	<b>\$37.50</b>
	Social Room/Kitchen	20	40	15	30
	<b>The Rainbow Space</b>	<b>15</b>	<b>30</b>	<b>11.25</b>	<b>22.50</b>
	Front yard	12.50	25	9.50	18.75
	<b>Back yard</b>	<b>25</b>	<b>50</b>	<b>18.75</b>	<b>37.50</b>
	Combo S+SR	45	90	33.75	67.50
	<b>Combo S+RS</b>	<b>35</b>	<b>70</b>	<b>26.25</b>	<b>52.50</b>
	Combo S+SR+RS	60	120	45	90
<b>HALF DAY Up to 4 hours</b>	<b>Sanctuary</b>	<b>\$45</b>	<b>\$90</b>	<b>\$33.75</b>	<b>\$67.50</b>
	Social Room/Kitchen	36	72	27	54
	<b>The Rainbow Space</b>	<b>27</b>	<b>54</b>	<b>20.25</b>	<b>40.50</b>
	Front yard	22.50	45	17	33.75
	<b>Back yard</b>	<b>45</b>	<b>90</b>	<b>33.75</b>	<b>67.50</b>
	Combo S+SR	81	162	60.75	121.50
	<b>Combo S+TRS</b>	<b>63</b>	<b>126</b>	<b>47.25</b>	<b>94.50</b>
Combo S+SR+TRS	108	216	81	162	
<b>FULL DAY Up to 8 hours</b>	<b>Sanctuary</b>	<b>\$80</b>	<b>\$160</b>	<b>\$60</b>	<b>\$120</b>
	Social Room/Kitchen	64	128	48	96
	<b>The Rainbow Space</b>	<b>48</b>	<b>96</b>	<b>36</b>	<b>72</b>
	Front yard	40	80	30	60
	<b>Back yard</b>	<b>80</b>	<b>160</b>	<b>60</b>	<b>120</b>
	Combo S+SR	144	288	108	216
	<b>Combo S+TRS</b>	<b>112</b>	<b>224</b>	<b>84</b>	<b>168</b>
Combo S+SR+TRS	192	384	144	288	

## Special Events

*The following fees are for non-members. No fees will be incurred by pledging Members of Beacon for any of these special events if the service is officiated by the Beacon Minister.*

### **Baby Dedications**

- Unitarian Universalist Minister's Association (UUMA) clergy rate: \$250
- Nondenominational, to specifications of parent(s)
- \$150 flat rate for Sanctuary rental for the event, \$250 with a small gathering (snacks, greeting the family, etc.)

### **Memorial Services**

- UUMA rate for clergy: \$350
- \$150 Sanctuary cost, \$250 with a small gathering

### **Weddings**

- UUMA Rate for clergy - \$450
- Upstairs will be made available for preparations.
- **Indoor (Sanctuary and prep space upstairs):** \$250
- **Indoor, plus reception:** \$350
- **Outdoor (includes use of chairs):** \$350
- **Outdoor, plus reception:** \$400

Our minister, the Reverend Robin Landerman Zucker, is happy to discuss your needs and events. You can contact her at [minister@beaconuu.com](mailto:minister@beaconuu.com)

## Cancellations

If an event is cancelled, the person whose signature is on the use agreement (or their proxy) is responsible for notifying the office manager as soon as possible. Renters must give a minimum of 24-hour notice of cancellation to receive a full refund of rental fees and deposits minus a \$25 service fee.

Beacon reserves the right to cancel a rental in the event of an emergency. If Beacon cancels an event, regardless of timing, all rental fees and deposits will be refunded.