

	A	D	E	F	G	H	I	J	K	L	M	N
1	Beacon UU Congregation											
2	Proposed Annual Budget for FY 2020-21 - Ver. 5.1		5/27/20									
3	Reflects feedback following Town Hall meeting on May 17, 2020											
4												
5					Check (Sub) Totals		Year End	Basis of				
6	Budget Item	Adopted	Actual	Adopted	Actual	Adopted	Estimated	Est.	Proposed	Notes for 2020/2021 Budget		
7		FY 2018	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020		FY 2021			
8	INCOME											
9	Auction	9,500	10,446	10,000	11,754	10,500	10,048	Act.	10,500	per Eric Burns		
10	Dividends/Interest Earned	-	48		26	-	15	(1)	-			
11	Electronic Fund-raising	1,050	325	250	231	200	186	(1)	200	per Anne Wittke		
12	Fund Raising Events	2,000	2,001	2,500	1,330	1,500	300	Act.	1,000	Yard Sale w/ less storage per Barry Brenneman		
13	Misc Donations	2,500	7,352	4,000	10,133	5,000	455	(1)	2,500	Guessed.		
14	Building Rentals	900	2,082	900	2,890	2,500	830	Act.	2,500	Per Finance Committee		
15	Plate Cash	3,600	3,600	3,600	3,861	4,800	4,402	(1)	3,600	Per Rev Robin. Net of deducting \$2,400 for CAC collection.		
16	Current Year Pledges	137,458	133,233	133,075	128,022	115,210	115,210	Bgt.	116,585	Final total pledges committed 4/30/2020.		
17	Estimated pledge shrink					(4,608)			(4,663)	-4% of Current Year Pledges line.		
18	Prior Year Pledges	4,500	2,433	3,000	9,694	3,000	3,678	Act.	3,000	Per Finance Committee		
19	New Member Pledges - 2020/2021	3,500	750	3,000	3,735	3,000	-	Act.	1,500	Per Finance Committee		
20	OWL Fees	800	1,960	900	320	900	-	Act.	900	Pass-through (expenses cannot exceed total participant fees)		
21	YA/Adult OWL	300	-	300	-	-	-	Act.	-----	Deleted per Rev. Robin		
22	Chalice Camp fees			100	713	700	-	Act.	700	Pass-through (expenses cannot exceed total participant fees)		
23	Community Action Collections	3,600	4,238	3,600	3,081	2,400	2,870	(1)	2,400	CAC collection for Share the Plate community partners.		
24	Art Committee	100	25	-			-		-----	Eliminate this line for 2020/21		
25	Minister's Sabbatical Savings xfer to- Operations					6,000	6,000	Act.	-----	Assumes no minister transition planned for FY 2020/21		
26	Total Income	169,808	168,493	165,225	175,789	151,102	143,994		140,722			

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27												
28	EXPENSES											
29	Minister's Comp Package											
30	Housing Allowance	24,270	24,000	25,000	24,171	26,000	26,000	Bgt.		No increase specified in LoA. Not a priority per Rev. Robin		
31	Minister's Salary	28,065	28,418	29,000	26,604	26,000	26,000	Bgt.		No increase specified in LoA. Not a priority per Rev. Robin		
32	In Lieu of FICA	4,330	4,364	4,887	4,481	3,978	3,978	Bgt.				
33	Insurance Benefits	7,900	6,947	8,000	8,124	6,922	6,922	Bgt.				
34	Retirement Contribution	2,500	2,500	2,500	1,340	2,600	2,600	Bgt.				
35	Professional Expense (Allowance)	5,500	6,326	6,113	6,286	6,000	6,000	Bgt.				
36	Total Minister's Comp Package	72,565	72,555	75,500	71,005	71,500	71,500		78,000	Assumes Rev Zucker will be on board full 12 months next FY. Amount set forth in LoA b/t Beacon and her.		
37												
38	Transitions Allowance					6,000	6,000	Aet.	—————	Assumed N/A for 2020/21.		
39												
40	Staff Salaries									Staff Salaries per Rev Robin		
41	Office Manager	13,104	12,345	10,920	8,841	12,818	9,530	(1)	11,700	\$15/hour x 15 hours per week		
42	Janitorial	2,184	774	2,184	1,575	3,300	1,933	(1)	5,200	\$25/hour x 4 hours per week. Contracted service.		
43	RE Coordinator/Educator for 2020/21 (DRE in prior years)	15,080	13,428	15,080	16,133	15,600	6,546	Act.	7,800	\$15/hour x 10 hours per week. Replaces DRE.		
44	RE Retirement Plan			650	665	780	315	Act.	—————	N/A - Eligibility per UUA requires work >= 1,000 hours in 12-month period.		
45	Music Director	7,800	7,799	7,800	3,381	7,320	7,320	Bgt.	7,800	\$15/hour x 10 hours per week		
46	Accountant/Bookkeeper	6,500	6,309	6,500	6,132	6,240	6,115	Est.	6,000	Klomann estimate of annual services: (105 hours x \$50/hour) + extra 15 hours for contingencies		
47	Accompanist	4,100	3,280	4,590	3,260	3,895	2,370	(1)	3,900	\$15/hour x 5 hours per week		
48	Payroll Taxes	2,920	2,911	2,837	2,398	2,763	2,763	Bgt.	2,800	?? Barry		
49	Workers' Comp Insurance	884	835	850	701	800	682	Act.	800			
50	Allowance for salary adjustments			1,100		1,050	-	n/a	—————	Above rates to go into effect 7/1/2020 for 12 months.		
51	Total Salaries, Taxes & Insurance	52,572	47,681	52,511	43,085	54,566	37,574		46,000			
52												
53	Professional Expenses											
54	OM Professional Expenses (Training)	100	70	100	100	-	-	Bgt.	200	Per Rev Robin		
55	RE Coordinator/Educator (formerly DRE)	1,500	1,500	1,500	1,911	175	511	Act.	400	Per Rev Robin		
56	Music Director	7,800	7,799	1,000	1,000	-	-	Bgt.	175	Per Rev Robin		
57	Total Professional Expenses	9,400	9,369	2,600	3,011	175	511		775			
58												

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59	Building & Grounds									Per Theresa Deboer.		
60	Space Rental for X-Mas Eve	250	300	-	-	-	-		-	Using Beacon for Xmas Eve		
61	Electricity	1,300	1,300	1,300	1,640	1,430	1,099	(1)	1,660	Increased space, plus additional furnace.		
62	Interior and Exterior Maintenance	1,200	1,167	1,200	742	1,200	2,108	(1)	1,200	Miscellaneous maintenance		
63	Gas	1,000	1,000	1,000	964	1,250	1,134	(1)	1,300	Increased space, plus additional furnace. Under budget for 2019/20 because gas was shut off for several months during construction.		
64	Building Insurance	2,400	2,613	2,700	3,063	3,075	2,817	Act.	3,200	Estimated.		
65	Janitorial Supplies	300	300	300	130	300	300	Bgt.	350	Increased space.		
66	Water/Sewer/Trash	1,200	1,279	1,200	1,225	1,400	1,454	(1)	1,700	Estimated.		
67	Fire Alarm Service								400	New B&G expense. About \$33/month.		
68	Total Buildings & Grounds	7,650	7,959	7,700	7,764	8,655	8,912		9,810			
69												
70	Annual Program Funding											
71	PSWD Fair Share	3,192	3,192	2,124	3,192	-	-					
72	UUA Fair Share	6,840	6,840	4,370	6,840	-	-					
73	Total Annual Program Funding	10,032	10,032	6,494	10,032	-	9,400	Est.	10,206	Per PWD/UUA		
74												
75	General & Administrative											
76	Software (and misc.)	1,200	578	500	407	500	26	Act.	500	For online payroll software (\$300) + online giving software subscription (\$150)		
77	Telephone & Internet	1,200	1,853	1,900	2,048	1,900	2,088	(1)	3,000	Phone/Internet service plus new phone system including intercom and multi-lines		
78	Fees (bank)	350	440	50	99	200	145	(1)	200	Mostly for donations of securities via Ameritrade		
79	Congregational Wide Child Care	100	26	100	154	125	125	Bgt.	200	During congregation-wide events.		
80	Office Supplies	1,400	937	750	987	850	1,373	(1)	900	Per Ben		
81	Postage	500	498	400	403	450	450	Bgt.	500	Guess. Should Committees absorb their respective postage needs?		
82	Background Checks	200	111	100	274	100	62	(1)	200	Guess.		
83	Bad Debt (Prior Year Unpaid Pledges)						1,270	Act.	-	Applied in 2019/2020 to reflect change in how cumulative prior year unpaid pledges were reported.		
84	Total General & Administrative	4,950	4,443	3,800	4,370	4,125	5,539		5,500			
85												
86	Committees											
87	Stewardship Campaign	800	367	800	203	200	297	Act.	800	Guess.		
88	Communication/Public Relations	1,500	1,292	1,000	993	400	560	(1)	1,000	Per Carlton Sheppard		
89	Congregational Vitality/Membership	300	72	300	91	250	157	(1)	600	Possibly combined with Communications/PR for 2020/21		
90	Social Justice Allies	875	507	725	683	700	700	Bgt.	750	"Activate (the Vote) at Beacon" - 125; Scholarships for travel to training - 125; UUJAZ - 500		
91	Community Action Collection Distributions	3,600	4,238	3,600	3,081	2,400	2,400	Bgt.	2,400			
92	Aesthetics	-	-	-	-	-	-		-	New for FY 2020/2021. Unfunded.		
93	Young Adult OWL	350		300				Bgt.		Deleted per Rev. Robin		
94	Leadership Succession	100	-	-	-	200	260	Act.	100			
95	Total Committees	7,525	6,476	6,725	5,052	4,150	4,374		5,650			
96												

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97	Religious Exploration									Per Rev Robin		
98	RE Contingency	100	100	100	28	100	10	(1)	100			
99	Children & youth classroom support & materials	300	300	200	92	200	629	(1)	1,000			
100	OWL classroom support & materials	900	850	900	379	900	457	(1)	900	Pass-through (expenses cannot exceed total participant fees)		
101	OWL - facilitator training and curriculum	400	185	300	-	300	-	Act.	300			
102	Child care provider / RE Assistant	1,040	950	1,040	1,127	1,300	317	(1)	1,300			
103	RE Teacher training	200	200	200	91	-	-	Act.	80			
104	HS Group					100	100	Bgt.	100			
105	Chalice Camp	200	200	100	713	700	-	Act.	700			
106	Lead Teacher	1,800	1,722	1,800	432	750	29	Act.	-	Position deleted per Rev. Robin		
107	Worship for All Ages				-	120	119	(1)	250			
108	Family night supplies				-	200	155	Act.	250			
109	Total Religious Exploration	4,940	4,507	4,640	2,862	4,350	1,816		4,480			
110												
111	Sunday Services/Programs									Per Rev Robin		
112	Sheet Music	250	250	-	-	200	106	(1)	250			
113	Piano Tuning	240	245	255	170	255	204	(1)	250			
114	Guest Musicians					300	300	Bgt.	300	Budget line added by Board in FY 2019/20		
115	Speakers Fees	1,200	1,135	1,000	899	1,300	1,300	Bgt.	1,350	Per Board (Price increased by \$20 per speaker for 2020/20921)		
116	Supplies (including coffee)	300	300	300	334	300	316	Act.	350	Guess		
117	Total Sunday Services/Programs	1,990	1,930	1,555	1,404	2,355	2,226		2,500			
118												
119	Board											
120	Board Expenses	500	500	500	500	100	100	Bgt.	300	Congregation picnic - 150; Board retreat - 75; Congregational Meeting - 75.		
121	Total Board	500	500	500	500	100	100		300			
122												
123	Denominational Affairs											
124	Schoolarship for General Assembly registration					350	350	Bgt.	350	Congregation picnic - 150; Board retreat - 75; Congregational Meeting - 75.		
125	Total Denominational Affairs	-	-	-	-	350	350		350			
126												

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127	Replenish Cashflow Reserve		598	-	-	-	-		-			
128												
129	Minister Sabbatical Savings											
130	Operations Xfer to Minister Sabbatical Savings	-	4,000	1,000	1,000	-	-	Act.	-			
131	Total Ministerial Sabbatical Xfer	-	4,000	1,000	1,000	-	-		-			
132												
133	TOTAL EXPENSES:	172,124	170,050	163,025	150,084	150,326	142,302		163,571			
134												
135	TOTAL INCOME:	169,808	168,493	165,225	175,789	151,102	143,994		140,722			
136												
137	SURPLUS (DEFICIT)	(2,316)	5,663	2,200	25,705	776	1,692		(22,849)	Carry-over projection will be re-computed based on P/L statements thru end of 2019/2020.		
138												
139												
140	PROPOSED CARRY-OVER FROM 2019/2020 SURPLUS TO 2020/2021						(1,692)		1,692	Requires approval by majority of quorum of Congregation members.		
141	PROJECTED 2020 /2021 SURPLUS / DEFICIT								(21,158)	Requires approval by majority of quorum of Congregation members.		
142												
143	PROPOSED XFER FROM CASH FLOW SAVINGS TO COVER 2020/2021 SHORTFALL								21,158	Requires approval by majority of quorum of Congregation members.		
144	ADJUSTED 2020/2021 SURPLUS / (DEFICIT)								-			
145												
146												
147	Unfunded Requests - 2020/2021											
148												
149	Aesthetics Committee								500	Per Finance Committee/Board of Trustees		
150												
151	Total Unfunded Requests								-	500		
152												
153	From Basis of Est. column:											
154	(1) Projected income or expenses computed as \$\$ Budgeted divided by elapsed months to date in current fiscal year multiplied by											
155	12 months. Assumes straight-lines of collected income, or expenditures, throughout the fiscal year. Projection accuracy improves											
156	as we get closer to the end of each fiscal year.											
157												