

CLC Monthly Report for April
CLC Meeting, Wednesday, April 17, 2019, 5:15
Beacon, Purple Room

Present: Wendy Bruun, Rich Clark, Theresa deBoer, Lynda Dorweiler, Amy Huntereece, Kevin Lawson, Kevin Parkes, Dennis Spurlin, Collin Weller, and Terry White

1. Call to Order & Check-In

Call to order at 5:15 PM. Members shared joys for new kitchen appliances, woes for illness, concerns for injuries and medical issues for family members, process of job hunting, and dealing with the financial strain of modern life. The dedication of their time to be ready to be present for the meeting is greatly appreciated.

2. Calendars and Collection Plate Sign-Up

Updates to the Beacon calendar were entered by Amy. Dennis volunteered to do a newsletter article to remind folks to schedule facilities with the office before the meeting. The collection plate sign-up sheet was updated through May 12th and returned to the podium. The Board will need to add a few names to finish out May.

3. CLC Reports

Selected written reports are included in this report. Other reports will be posted on the Beacon website. March minutes of the Board of Trustees will be posted at <https://www.beaconuu.com/board-meeting-minutes/> as soon as the Office Manager receives them from the Secretary. CLC reports are posted online through March at <https://www.beaconuu.com/core-leadership-council-reports/>. Monthly updates on various activities of the committees are also posted at <https://www.beaconuu.com/category/leadership/>. If you have trouble getting access, contact webmaster@beaconuu.com.

4. Committee Reports

- a. **Leadership Succession Planning Team:** Wendy – Has 5 of 7 positions filled and plans to ask others soon.

b. Religious Exploration: Chair out of town, communicating by emails.
Written report submitted and inserted below:

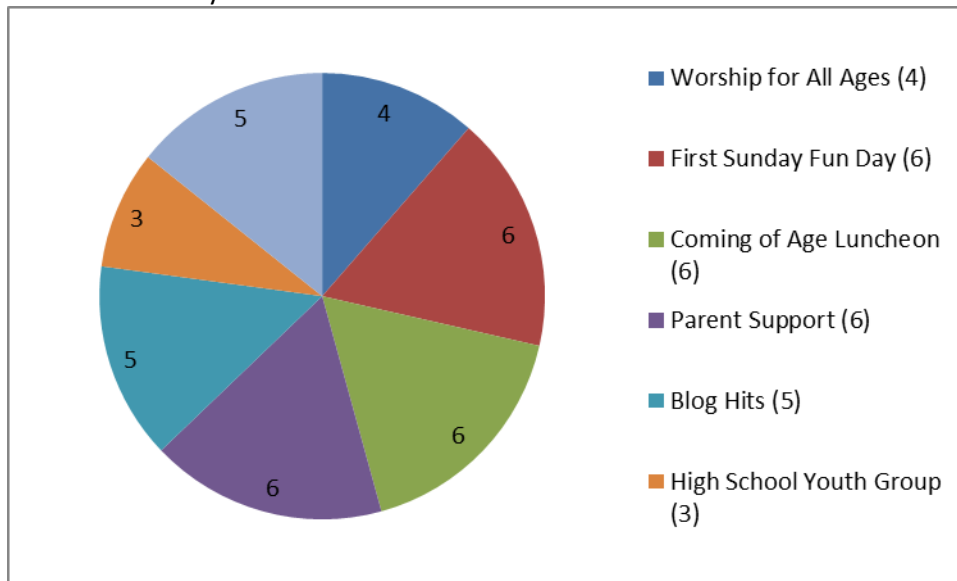
Religious Exploration report for April CLC meeting, 4/17/19

By Amy Huntereece

Attendance:

Last week in the enews, I created a pie chart that represented all interactions related to RE. The total was 35. I think this is a more accurate reflection of attendance since RE is much more than Sunday morning. Look for those pie charts every week!

Here it is in case you missed it! 😊



Curriculum:

High School: Some high school students are preparing for the youth service coming up on May 5.

Middle School: coming of age hosted Rev. Kevin for a luncheon and interview about writing a faith statement. All participants in Building Your Own Theology class from October 2018 were also invited but none were available to join. The COA youth will complete their program this month and proudly present their credos at service on May 5. Really hope you all can make it to support our youth!

Younger children: We began [Love Connects Us](#) and will continue it through the summer.

Programming:

- Chalice Camp will be June 10-14
- We will offer child dedications to interested families on May 12.
- We will host a Middle School state wide event in the end of May.
- WFAA (Worship for all ages) is going well and the responses have been positive overall. Anyone interested in offering a reflection is welcomed. [Your feedback is welcomed by using this form.](#) We have four more WFAA in our trial period, then, Worship Associates will review and determine if we want to continue.

Amy's work:

- Began Professional Interim Training on March 18. Weekly reading and reflection is required as well as a case study project. This course will help me help the congregation through this transition time. It will be done by the end of March.

- c. **Building & Grounds/Building Expansion Team:** Theresa - Report will be posted online tomorrow. Just came from the contractor's office with a signed contract for construction. (All cheered) Also coordinating pen and ink change to architect's contract. Start date May 1st with construction estimated to start on the 6th. Looking forward to getting the schedule for coordination with Worship Associates. Need to arrange removal of the stained-glass windows, and to take down the heat wires. The B&G demo team cleared the backyard and will need to redo the speakers and wires for the sound system. There will need to be a project for installing side rails on the ramp to the side door. Financing issues with the bank are being mitigated by developing two fund sources. Member funding has been secured in case a bank bridging loan is delayed. Amy and Rev. Kevin offered to plan a May 5th addition to the order of service on Youth Day, to honor the backyard space and trees that will be removed. Dennis reminded all that the attic stuff is stored in a storage unit known by the office manager.
- d. **Membership:** Rich – Welcoming table will be moved to facilitate a smoother entry process. Rich also submitted proposed bylaws changes to the CLC for discussion before presenting it to the Board for inclusion to the Annual Congregational Meeting agenda. It was also proposed that the townhall agenda include a discussion of how to define a member. Minutes of last meeting will be posted online.
- e. **Social Justice Allies:** Terry – Bring food for immigrant families. It will be in the newsletter tomorrow. Rev. Kevin reminded the forum to coordinate charity ask through the CLC.
- f. **Finance:** Kevin P. – Operating budget is currently up by about \$30,000 and expect to have extra at the end of the year. Stewardship for next year down by about \$12,000. Next year is short by about \$2,000. May need to use carry over from this year to cover next year. Capital campaign is ready for start of construction. Kevin P will be Finance Committee chair and Barry Brenneman will be Board Treasurer. Kevin P will take over Barry's responsibilities for the capital campaign funds. Rev. Kevin printed out extra P&L statements.
- g. **Community Action Committee:** Lynda – Had nothing to report since they meet quarterly, but Rev. Kevin expressed thanks on behalf of the CLC and congregation for the work that her committee has done to analyze and evaluate the benefits of the Share the Plate program.

- h. Committee on Share Ministry:** Collin – Still working on Rev. Kevin’s Fellowship Evaluation. Will set a deadline of the April 24th but will extend the deadline to the 28th. The work of the CoSM will be completed with this effort.

5. Presentations, Proposals, and Updates

- a. Yard Sale:** The annual yard sale scheduled for June 8th will be chaired by Bill Owen. He will need cashiers and pricers for the day of the sale and helpers to set up the evening before the sale. Dora has offered to host the yard sale. We may be able to use the sidewalk in front of the church for some of the items with a sign to proceed around the corner to Dora’s driveway. Rich Clark has offered to answer questions and give advice but will not be available to work the sale. Barry Brenneman has recent experience with the yard sale and may also be able to answer questions.
- b. Written Committee Reports:** Committee chairs and representatives report to the CLC each month. These reports may be verbal but written reports provide a more complete record available for publishing online. Verbal reports are summarized in the monthly CLC reports. This process is how committees include the congregation in their missions. An annual committee report is due to the Board of Trustees from each committee at the end of each fiscal year to be filed with annual reports and posted online. It should be noted that monthly reports communicate events in progress throughout the year, whereas annual reports simply summarize what happened.
- c. Committees:** Article XIII of the bylaws contains a list of programs to be sustained by committees. The Board of Trustees is responsible for appointing committees and approving committee charters to cover these functions. The list of functions exceeds the number of Beacon chartered committees. The number of Beacon chartered committees currently exceeds the capacity of our small congregation to properly populate as committees. We have a little over 100 members and 50 friends of Beacon. Over 45 members and friends participate in Beacon committees as committee members or chairs. However, out of the twenty or so leaders who serve as chairs or cochairs of committees, six wear three or more hats as leaders of committees and members of other committees. It is obvious we need more leaders to share the load.
 - i. The Finance Committee** is a vibrant chartered committee that conducts management of financial resources.

- ii. The Religious Exploration Committee is a chartered committee of a few dedicated members that plans and coordinates education for youth and children of beacon and is in the process of including education for adults. (They just need more members.)
- iii. Our Whole Lives is not a chartered committee but a program that the Religious Exploration Committee provides liaison for.
- iv. The Building and Grounds Committee is a chartered committee of hard workers that conducts planning, management, and maintenance of physical facilities belonging to Beacon.
- v. The Membership Committee is a chartered committee that attracts and integrates new members and maintains current member information. There are two chairs, one who wears many hats in support of Beacon. This is an important and viable committee.
- vi. The Worship Associates is a small chartered committee that assists the minister in presenting high-quality Sunday services and educational programs.
- vii. The Social Justice Allies is a large chartered committee conducting programs not mandated by the bylaws.
- viii. The Community Action Committee is a small chartered committee meeting quarterly to select “Share the Plate” not mandated by the bylaws.
- ix. The Caring Circle is not a chartered committee but just two members who do not participate in the CLC but assist the minister with pastoral services and ministry.
- x. The Personnel Committee is a chartered committee currently consisting of one career professional with much expertise and little time to devote to Beacon’s personnel issues. The Board has been unable to recruit a group of members to support this function. As a result, personnel responsibilities fall to the Board. A member of the Board will need to act as a point of contact for personnel issues and identify members with skills and experience to function as consultants when needed.
- xi. The Communication Team is not a chartered committee. It consists of a publications expert, a web developer, the office manager and whoever else can assist members with their communication needs.
- xii. Stewardship is an ad hoc committee appointed each year by the Board. It is not a chartered committee but is critical to Beacon’s existence.

xiii. The Building Expansion Team is another ad hoc committee appointed by the board for the purpose of expanding the building. The Board can appoint chairs as needed to support other key functions, such as fundraising and long-range planning for growth, management and facilities required to support Beacon. Members and friends may present proposed charters or requests for ad hoc committees to the Board for assignment or appointment. However, all this can only be done when members make themselves available to support Beacon where they can. As a small congregation with many programs the Board will need to look for ways to structure committee charters to cover these functions.

- d. **Fundraising Committee:** The Board requested a list of pros and cons for the formation of a Fundraising Committee. Dennis will consult with Rich to discuss pros and cons to get a start on how the Board should approach this missing function for our committee structure. Dennis needs to confirm that Katy is still chairing the Auction again this year. Rich confirmed that the room is reserved for the Auction.
- e. **Settled/Developmental Ministerial Search:** Rich proposed forming the committee this September 2019 to call a minister during the spring and summer of 2021. The committee may also look into the UUA's Healthy Congregation program to help us make a decision about whether to pursue a settled or a developmental minister.

Adjourned at 7:00 PM