

CLC Monthly Report For December
CLC Meeting, Wednesday, December 19, 2018, 5:15, Beacon, Purple Room

Present: Wendy Bruun, Theresa deBoer, Lynda Dorweiler Amy Huntereece, Kevin Lawson, Nancy Paxton, Carleton Sheppard, Dennis Spurlin, Carl Taylor, Bill Towler, and Terry White.

1. Call to Order & Check-In

Call to order at 5:15 PM. Kevin and Dennis are busy with preparing for office manager vacancy. Wendy is recovering from being sick. Everyone busy preparing and looking forward to the Christmas and New Year Holidays.

2. Previous Reports from CLC

Reports of Committees and CLC meeting for November were posted online at <http://www.beaconuu.com/category/leadership/> (requires www.beaconuu.com registration). Future CLC reports will be posted on the Beacon website under "What's new?" → Leadership. November reports were accepted without objection.

Bill suggested that the only finance report needed at the CLC meeting is the [P&L Budget vs Actual Long report](#).

3. Calendars, Collection Plate Sign-Up, and Committee Moments Sign-up

The Beacon calendar was found to be up to date. The collection plate sign-up was updated and placed in the podium. Board and CLC agreed that volunteers should be limited to members of both the CLC and the Board.

Committee Moments are schedule for the CLC on January 13, 2019, RE on January 27, 2019, COSM on February 3, 2018, and B&G on March 10, 2019. Open dates for Committee Moments are on January 20, 2019, February 24, 2019, March 17, 2019, April 7, 2019, and April 14, 2019.

E-news is not planned to go out the week of the Christmas holiday.

4. Presentations, Proposals, and Updates

A proposed replacement for the Sunday service revenue form, previously review by the Bookkeeper, was reviewed by the council and edited accordingly. A column was added for check numbers, and a warning to not record capital campaign payments was placed at the top of the form.

A proposal to better manage door codes was reviewed by the council. Separate codes will be maintained. One for all the staff members. One for all the members

and friends. And one for each renter. New codes will be activated and old code deactivated as needed.

5. Ad Hoc Committee Reports

- a. **Building Expansion Team** – The BET is working with members of the Board to ensure a full understanding of the forms and contract options for the construction project. There seems to be progress on installing the new gas line to the neighbor's property along the new easement, but UniSource is unresponsive about their plans. The architects' and engineers' A/E documents are complete and the permit application is in place. Waiting to hear from the City of Flagstaff. There is still discussion about a tree ceremony for the trees in the back yard.

Carl Taylor, Chair of BET

Theresa DeBoer, Project Manager

- b. **Auction Committee** –Result published in last month's report. Only two bidders left to pay.

Not specifically represented

6. Chartered Committee Reports

- a. **Building and Grounds Committee** –Theresa - The B&G workday was successful. Faux stained glass will be installed before the week of Christmas. Barry Brenneman has doing a lot of work around the building, including installation of new door stops. He will be adding a side door railing soon. Thanks to Carleton Shepard for front yard work. Thanks to Rev Kevin and Gary for replacing light switches in the sanctuary with dimmers for the Christmas service. The next B&G workday will be in March. Watch the calendar.
- b. **Committee on Shared Ministry** – Nancy – Maryann vanDrielen has replaced Collin Weller on the CoSM. Only one person attended one of the two listening sessions. The CoSM will be conducting the annual congregational questionnaire for Ministerial Fellowship and will consider another series of listening circles afterwards.
- c. **Community Action Team** – Lynda – The three-member team selected three agencies to receive share the plate donations over the next three months. They are also in the process of analyzing the distribution of donations. They have ranged between \$179 to \$800. They are looking at different options and considering the impact of attendance, whether or not there was a direct pitch made by the recipients, and what interests to group focuses on. The consensus of the council is that Lynda is providing good leadership in collecting the data.
- d. **Finance Committee** – Bill – Both the stewardship and capital funds are in good shape. Revenues running ahead of schedule and expenses staying under control. Auction did very well.

- e. **Leadership Succession Planning Team** – Wendy – Team meeting on December 9, 2018 to create a list. Eric Burns is willing to be Treasurer. Wendy needs to get the nominating book from Carol to proceed.
- f. **Membership Team** – Carleton – There are a number of people interested in joining. Kim Angelo is a new member that is singing in the choir. Preston and Fern are being very active.
- g. **Religious Exploration** – Amy – The RE committee had low attendance at the December meeting but will meet again in January. She suggested that the high school group effort would benefit from a youth advisor. Worship for All Ages this coming Sunday will be mixed in with the service and RE is looking forward to the Christmas Eve service.
- h. **Social Justice Allies** - Terry – Reminded the council that Gus is out caring for family and that Roseanne injured her leg and is recovering. Dorothy and Roseanne are strong supporters of SJA and champion border issues in a big way. The council and SJA wishes Roseanne a speedy recovery. See attached [SJA report](#).
- i. **Worship Associates** – Carleton & Kevin. Services are planned through March with Easter and building construction in April. Dennis and Kevin are working to post recording of sermons on the Beacon website. Worship Associates are considering video testimonials that could be posted online as well.

7. New Business

- a. Dennis – The annual Calendar of Governance Actions (2-2-1) and Strategic Tasks (2-2-2) in the Beacon Handbook of Structure and Governance still needs to be updated.
- b. Dennis – The Core Leadership Council Procedures (3-2-a) in the Beacon Handbook of Structure and Governance has been posted

Adjourned: 6:37 PM Drafted by DS from notes by CT