

## CLC Monthly Report

### CLC Meeting, Wednesday, November 15, 2018, 5:15, Beacon, Purple Room

**Present:** Wendy Bruun, Dan Davis, Theresa deBoer, Dora Harrison, Amy Huntereece, Mark James, Carleton Sheppard, Dennis Spurlin, Carl Taylor, Bill Towler, and Terry White.

#### 1. Call to Order & Check-In

Call to order at 5:21 PM. Check-in was good with everyone okay, fine, good, busy, glad to be back, switching gears, and looking forward to the Holiday.

#### 2. Previous Report from CLC

Report of the October 17<sup>th</sup> CLC meeting were accepted without objection.

#### 3. Calendars and Collection Plate Sign-Up

There is a Stewardship kick-off meeting on December 3<sup>rd</sup> 6 – 7:30 PM. Wendy is leading the campaign this year. E-news is not planned to go out next week due to the holiday.

#### 4. Presentations, Proposals, and Updates

After much discussion about who to solicit and how to schedule volunteers for collection plate count the council proposed that both Board and CLC members sign-up and that Dennis works with Gail to simplify the form.

#### 5. Ad Hoc Committee Reports

##### a. Building Expansion Team – REI blog online at:

<http://www.beaconuu.com/category/rei-building-project/>. Plans for a ground-breaking service when actual project starts. The following has transpired during the past month:

- Existing sewer line from neighboring Scully property extends across Beacon's backyard, connected to cottage sewer and proceeds under east neighbor's house corner to a manhole in the alleyway. This was located and depth marked in paint.
- The cottage was emptied of contents, some of which are stored at Dora Harrison's garage.
- After asbestos abatement, the cottage was demolished and the rubble removed.
- A public utility easement (PUE) was executed between Beacon, UniSource and APS. It is possible that we may not have to relocated the underground electrical service to Scully, because it appears to be clear of the new addition.

In this case, only the gas line will be placed in the PUE. The gas company has been made aware that they will have to exercise care in crossing the Scully sewer line in two locations.

- The architectural and engineering construction and permit drawings are approximately 75% complete. Theresa and Carl reviewed these and shared their comments with the Building Expansion Team, Architect and Contractor.
- The Contractor’s final pricing will be done using the completed permit drawings. This should happen sometime in December.
- Assuming a satisfactory proposal from the Contractor, the final agreement should be signed in January and groundbreaking should be in February or early March. The estimated actual time of construction, once commenced should be about four months. Beacon can continue operations during the construction.
- The Architect and engineers will be separately contracted to oversee the construction work – which services are budgeted.
- Financial procedures to receive and record capital campaign payments are in place, and an accounting system has been created. Protocol for receiving and paying invoices during the life of the project have been established.
- Translucent film is in the process of being applied to the south windows of the Sanctuary as a safety precaution. Ideally, this will be replaced by stained glass in the future.

Carl Taylor, Chair of BET  
Theresa DeBoer, Project Manager

**b. Auction Committee – Figures from 2018 Auction:**

• <b>Income</b>	
○ Auction	\$11,506
○ Raffle	\$418
○ Wine & beer sales	\$357
○ <b>Total:</b>	<b>\$12,281</b>
• <b>Expenses</b>	
○ Child care	\$ 95
○ Rental, Aspen Valley Golf Club	\$443.80
○ Beverages (53glasses wine/beer @\$4, 15 sodas @\$1)	\$217
○ Event supplies	\$ 65
○ Server tips (bartender@ \$40, 3 youth servers@ \$15 each)	\$85
○ <b>Total:</b>	<b>\$905.80</b>
• <b>Grand Total:</b>	<b>\$11,375.20 (up \$1,023.20 from '17)</b>

- 48 Bidders
- 162 Bids
- 53 Donors
- 26 Live Auction Items (includes 2<sup>nd</sup> calls for split items)
- 44 Silent Auction Items
- 16 & 10 Raffle and Door Prizes

<b>Income</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Auction	\$11,506.00	\$10,239.00		\$9,388.00
Raffle	\$418.00	\$471.00		\$902.00
Wine & beer sales	\$357.00	\$362.00		
<b>Total Income</b>	<b>\$12,281.00</b>	<b>\$11,072.00</b>		
<b>Expenses</b>				
Child care	\$95.00	\$132.00		\$110.00
Facility Rental	\$443.80	\$400.00		\$443.80
Beverages	\$217.00	\$320.00		\$380.00
Supplies	\$65.00	\$27.00		\$15.00
Server Tips	\$85.00	\$45.00		\$45.00
<b>Total Expenses</b>	<b>\$905.80</b>	<b>\$924.00</b>		<b>\$993.80</b>
<b>Grand Total</b>	<b>\$11,375.20</b>	<b>\$10,352.00</b>		
<b>Other Numbers</b>				
Bidders	48	49		
Bids	162			
Donors	53			
Live Auction Items	26	23		22
Silent Auction Items	44	30		37
Raffle Prizes	16	13		20?
Door Prizes	10	7		20?

### **c. Committee on Safety & Security**

Good resources from UUA. Pd. \$30 to get materials. Need to recruit and train people who do greeting and watching for issues.

## **6. Chartered Committee Reports**

- a. Building and Grounds Committee** –The next B&G workday will be November 17<sup>th</sup>. Meeting this Sunday for window treatment to south sanctuary windows.
- b. Committee on Shared Ministry** – CoSM is interested in the Committee Moments program, where different committee representative to say a few words to the congregation on Sunday morning. Maryann Van Drielen is now on committee; would be willing to be bridge between friends and members, and potential committee placements. Look at directory for status. She can get info from the Membership Committee. Planning on listening circles in early December. Will also do a congregational survey - assisting Rev. Kevin's

ministerial fellowship process. Carleton suggested that Maryann work with the CVT/Membership committee to coordinated efforts.

The CoSM will be offering two Listening Circles, one on Sunday, Dec. 2, at 11:30, following the Worship service, and one on Monday, Dec. 3, at 5:30. There is no predetermined focus for these circles; all are welcome to attend. See Beacon's e-news for details about the purpose of these groups and how CoSM will share the information that is offered. How is the Board involved in the process? How is the purpose determined?

- c. **Community Action Team** – Meets quarterly. Poore Free Medical Clinic is the share-the-plate partner this month.
- d. **Congregational Vitality Team** - wants to change back to Membership Committee. "Move at the speed of trust". They will decide on their name. Have revised visitor greeting again; now have an on-line visitor's site. Outlines what we do and when we do it. Is in a survey form - goes to a spreadsheet. Need form to get e-mails. Integrate our Seven principles. We have two new members; have several prospective folks, in addition. Updating yellow brochure. This will impact the committee's charter. [3 4 - Congregation Vitality Team Charter 2018](#). Charter changes are approved by the Board.
- e. **Finance Committee** – Bill Towler reports pledge payments ahead of schedule.
- f. **Leadership Succession Planning Team** – Wendy. About 20 people attended lunch and learn session about leadership interest and sharing. One more event in Spring about avoiding burn-out.
- g. **Religious Exploration** – Amy: had a first Sunday funday. Went to the movies. Going bowling in December 2. Linda Ochee is a friend and helps with R.E. Former Methodist minister. Amy received valuable training last month. On Dec. 24th will invite children to participate. Middle school and high school kids being invited to be in choir.
- h. **Social Justice Allies** - Terry asked about safety Sunday. Ask for script from the speaker, so that committee has some issues with which to work. Will look at medical emergencies and active shooter scenarios.
- i. **Worship Associates** – Carleton. Attendance better; one Sunday was 18 kids. Good upcoming services. Bring a Friend, Neighbor or Family member after Thanksgiving. Have planned a number of events. Dec. 30 is burning bowl.

## **7. Old Business**

- a. Dora - Aspirations (not goals) to be adopted by all committees in order to model best behavior. Dora wants to be the recipient of committee goals. Send committee goals to Dora.

The Beacon Congregation and its committees will, through sharing of our time, talent and treasure,

1. Continue and enhance actions that create a welcoming place of peace, warmth and unity; of energy and inspiration; of active involvement by all ages; and of fun, compassion and spiritual discovery.
2. Continue and expand community outreach and involvement through social justice, community action, and whatever avenues and ideas may present themselves as needing our attention and align with our mission and vision.
3. Complete Building Expansion project within budget and with timely updates for, and feedback from, the Congregation.
4. Explore avenues to provide a more stable financial footing for the organization for now and in the future.

Committee action steps would follow that will take us toward these aspirations. You may call your plan goals, activities, steps, whatever. They should just move us steadily along toward the above. We are really only limited by our imaginations.

## **8. New Business**

- a. Dennis sent out four documents, asking for feedback (Annual Calendar; Strategic Goals vis-a-vis current committees; CLC Procedures document; Beacon leadership and staff document - will be updated). Will focus on committees which actually have members, as opposed to being an expert consultant.

Adjourned: 6:45 PM Drafted by DS from notes by CT