

Minutes

CLC Meeting, Wednesday, October 17, 2018, 5:15, Beacon, Purple Room

Present: Wendy Bruun, Theresa deBoer, Lynda Dorweiler, Amy Huntereece, Carleton Shepard, Dennis Spurlin, Carl Taylor, and Terry White.

1. **Call to Order & Check-In** – Call to order at 5:21 PM. Check-in was good with everyone okay. Mark is taking a long bike trip to Colorado, Terry is taking a quick trip to Mom's Birthday, and Anne and Barry are heading to Tucson for surgery.
2. **Minutes from CLC** – Minutes of the September 19th CLC meeting were accepted without objection.
3. **Calendars and Collection Plate Sign-Up**- Amy updated the Beacon online calendar at <http://www.beaconuu.com/beacon-calendar/> as CLC members reviewed it. The CLC meeting has been rescheduled to Thursday November 15, 2018. Concern was expressed that the annual stewardship campaign is getting a late start. Carl reported that the Finance committee has presented the Board President with a list of candidate chairs. [2-2-1. Calendar of Governance Actions](#) in the online Beacon handbook has September as the start of the campaign and there are no events scheduled in the Beacon calendar for it. This document in the Beacon Handbook of Structure and Governance needs to be review by the CLC and the Board each year. CLC members should send corrections, additions, or deletions to webmaster@beaconuu.com.

Council members signed up for additional collection plate duty. Not all committees regularly attend CLC meetings. Our process of calling for volunteers at the meeting puts a heavy load on the attendees. The CLC will consider an alternate process at the November 15th meeting. It was suggested that assigning committee chairs not in attendance at the CLC would lighten the load. A fairer approach is needed like having a rotation of all committees. Each committee could ensure that someone was assigned to count the collection plate for those Sundays in their rotation.

4. **Presentations, Proposals, and Updates**

- a. Dora was scheduled to present this year's goals from the Board to the CLC for discussion.

The Mission of the Beacon Unitarian Universalist Congregation is to be a welcoming community that embraces diverse thought and belief, and build a just, peaceful and compassionate world.

The Vision of the Beacon Unitarian Universalist Congregation is to be a center for liberal religion and action in Northern Arizona

Beacon Goals for 2018-19 (DRAFT)

The Beacon Congregation and its committees will, (through sharing of our time, talent and treasure)*,

1. Continue and enhance actions that create a welcoming place of peace, warmth and unity; of energy and inspiration; of active involvement by all ages; and of fun, compassion and spiritual discovery.
2. Complete Building Expansion project within budget and with timely updates for, and feedback from, the Congregation.
3. Explore financial avenues to assure a firm financial footing for the organization for now and in the future.

Committee action steps would follow that will take us to the fulfillment of these goals.

*Still arguing with myself on whether we should include this.

b. Dora became ill and sent the following letter instead.

Dear Dennis, Rev. Kev, and Committee Chairs:

I meant to be with you for this meeting to go over the draft goals for this fiscal year. But, my head had other ideas and I have succumbed to a nasty head cold. I doubt you want it and I doubt I could actually get up the energy to get there even though it is only 100 steps.

So, just a bit of background with which you are familiar. On July 14, we all got together and discussed what we value about our church and what we need to improve. At the end of the morning we stated that we needed to concentrate on programs for all ages, trust and unity, financial planning, etc. I have been wanting to put this into goal statements and finally have drafted three goals. I think that is enough. So after about six drafts, and discussions with Rev. Kevin and Dennis, you have what I am proposing. It is a draft. The Board will consider next week.

The key goal for the congregation is the first one. I believe we are well on our way to completing the building expansion this year. It just has to get done. And the new financial approaches need a lot of discussion so we can start on that. However, what we want our congregation to be is, to me, the heart and soul of what we need to be working on. (And it is what you and the congregation identified in July.)

We have many of these things. But we can always do better, be better. I would like each committee to develop goals or action steps that feed this goal. For example, for us to have a warm, welcoming, energetic congregation, each committee and committee member could truly embrace greeting and having a meaningful conversation with a visitor. We have a ton of visitors. We just have to figure out how to keep them coming. Do we do this already? Yes, to some extent. Do each of us do it? Not always. It has to be foremost on our minds when service is over. And before service begins if we see faces we do not recognize.

Enhancement of RE (children and Youth) is always a goal, and probably always will be. Kids grow up and others come along. Families move. Individuals move – and die. However, if it is truly important (and I think it is), each committee needs to embrace it and help find RE committee members, assist with RE when needed, etc. I hope we start acting together, across committee lines, to achieve goals.

Obviously, the enhancement of RE and the enhancement of our member numbers are tied together. We also want to expand our thinking to include Adult RE.

So, you get the idea. I would like each committee to write an action plan that nourishes this goal.

Call if you need to discuss. I am sorry to do this by way of a letter. But sometimes life does not go quite as we planned.

Thanks for all your work.

Dora

- c. Discussion of the goals by the CLC at the meeting included a concern that goals #1 & 3 are not measurable. There was a suggestion that the goals be restated as visionary objectives. There were also questions about their relationship to the [2-2-2. Strategic Tasks](#) and to [5-2. FINAL Strategic Plan](#) in the Beacon handbook. Members were asked to send their suggestions and concerns about the Beacon Goals to Dora and to look at the Strategic Plan for updates to the Strategic Tasks in the Beacon Handbook. Changes to the committee structure and progress on tasks needs to be accounted for in the handbook. It was also agreed that the CLC should decide which specific committees should take lead on which tasks.

5. Ad Hoc Committee Reports

- a. Building Expansion Team – Carl reported that the financial system protocol is being established for the Building Repair, Expansion, and Improvement Project. It will specify that no invoice is to be paid without approval by Carl and Theresa and monthly financial reports will be issued by the bookkeeper. Carl also reported that the cottage and ground have been cleared for demolition and utility relocation.

6. Chartered Committee Reports

- a. **Building and Grounds Committee** – Theresa reminded the council that Dan Davis is the alternate B&G representative. One of the CLC members reported that one of findings from the fire drill was that there needs to be a railing on the ramp from the side door in the sanctuary. The next B&G workday will be November 17th.
- b. **Caring Circle** – No Report
- c. **Committee on Shared Ministry** – Nancy Paxton was unable to attend or send a representative. She sent the following report prior to the meeting.

1. The CoSM is very pleased to welcome two new members: Christina Boyd and MaryAnn van Drielen; we warmly thank our outgoing members, Dru Monroe and Collin Weller, for their generous and thoughtful service over the last two years. Nancy Paxton and Mark James will complete their terms in June 2019.
2. The CoSM presented a workshop on the "Anatomy of Trust" led by Nancy Paxton and Mark James on Sunday, Oct. 14. Six members and guests attended, including several new Beacon members. All expressed appreciation for the valuable insights offered about trust and its importance in relationships with others at Beacon.
3. The CoSM will be offering two Listening Circles, one on Sunday, Dec. 2, at 11:30, following the Worship service, and one on Monday, Dec. 3, at 5:30. There is no predetermined focus for these circles; all are welcome to attend. See upcoming stories in Beacon's e-news for details about the purpose of these groups and how CoSM will share the information that is offered.

Council members had questions about the process for sharing the information offered by through these sessions. How is the Board involved in the process? How is the purpose determined?

- d. **Communications Committee** – Carleton was happy to report that new colorful envelopes have been printed for Beacon.
- e. **Community Action Team** – Meets quarterly. No report this month.
- f. **Congregational Vitality Team** - Carleton: Plans to change their name to "Membership Committee." This will impact the committee's charter. [3 4 - Congregation Vitality Team Charter 2018](#). Charter changes are approved by the Board.
- g. **Finance Committee** – Carl reported the finances are good so far. About 40% of pledges paid. Committee provided candidates for Stewardship Chair(s).
- h. **Leadership Succession Planning Team** –Wendy: leadership lunch and learn sessions scheduled. History and mapping of engagement being done. Will meet regularly. Spring event will focus on burn-out. Wendy will make invitation on Sunday.
- i. **Personnel Committee** – Cynthia Seelhammer: No Report
- j. **Religious Exploration** – Amy had nine teenagers at Coming of Age program. Cynthia Seelhammer and an assistant; will continue through April. Kids being asked to identify adults who might be mentors. Committee looking at changes in program; working on focus groups. Needs 15 minutes from

CLC at next meeting working as a focus group. Will send questions - send back answers via email.

- k. **Social Justice Allies** - Terry asked about safety Sunday. Ask for script from the speaker, so that committee has some issues with which to work. Will look at medical emergencies and active shooter scenarios.
- l. **Worship Associates** – Carleton says sermons are scheduled into January.

7. New Business

- a. CLC missed the window for committee donation baskets for the auction – deadline Oct 22. Theresa volunteered to put together a basket from the CLC.
- b. CLC should review the attached draft for the CLC Procedures Document to be posted in the Beacon Handbook when finalized. Send questions, additions, correction, and comments to webmaster@beaconuu.com.

Adjourned: 7:15 PM

Drafted by DS from notes by CT