

Minutes

Core Leadership Council (CLC), Wednesday, April 18, 2018, 5:15 p.m., Beacon

Present: Amy Huntereece, Collin Weller, Terry White, Theresa de Boer, Rich Clark, Kevin Lawson, Dora Harrison

- I. **Call to Order**, Chalice Lighting, Opening Words, Check-in; Several items of note: Amy continuing in her doctorate program; Collin is not moving to Seattle which is good news for Beacon; Barry Bremman is running the garage sale, Rich is finished raising money as of April 30; Rich wants to be on CVT, thinks we should set some goals for the coming year related to new members, Gary retired from Home Depot; he and Kevin celebrated with a short 3 day get-away.
- II. **Corrected CLC minutes** were attached for committee's information.
- III. **Counting the Offering** – Few people have signed up to do this and Rev. Kev would like this committee to take the lead. We would like for everyone to participate. Also, if you know someone who will help, let Dora know. At this point we need “counters” for **April 29, May 6 and June 10** to finish this fiscal year.
- IV. **Calendar for next three months.** Remainder of April, May and June calendars were reviewed. The committee asked Kevin to add the Sundays the choir will sing and who will be in pulpit as well as the topic of the sermon/presentation. Also add the deadline for mailing congregational meeting notice. From some entries, use Beacon UU rather than Unitarian Universalist Fellowship of Flagstaff. Ask Caleb to make a footnote for abbreviations. The committee liked the format of the calendar; also liked the separation of the set-up preparation time for the event from the actual time of the event.
- V. **Report from Board.** The minutes are still in draft form; approved minutes will be sent to CLC after the Board meeting. However, *summary follow*
 - Exploring possibility of rental space from Kingdom Heirs for both Christmas Eve Service and during construction if that occurs;
 - verifying that our liability insurance covers a capital campaign and renovation

- reviewing wording on staffs' post-employment involvement in Beacon
- drafting a policy for use of Beacon Banners and for conducting fund raising after services
- allocated \$2800 for survey of Beacon property
- provided signatures for a brokerage house to handle donated securities; authorized savings account at National Bank for REI/BET donations
- authorized purchase of Quickbooks Pro and Gail's offer to do payroll on her version of Quickbooks
- reviewing policies that have not been implemented
- approved revised Finance Committee policies
- Reviewed updated charters for CLC, RE, CoSM and CVT. **The Board asked that all charters include the provision that the committee will actively participate in welcoming visitors and integrating new members, and that committee chair or designee attend the CLC meeting.** Charters being reviewed by the Board will not be changed arbitrarily by the Board. If there are policy issues, someone from the Board will meet with the committee chair
- Bylaw changes for the congregational meeting are being reviewed
- the agendas for the Town Hall and the Congregational meeting have been drafted for review and comment.

VI. **Charters** - Several committees have not submitted updated Charters. It is not required if the current charter is adequate. Please let me know if your committee does not intend to submit a charter. To date, updated charters have been received from Finance, CVT, CoSM, RE, CLC, Board of Trustees, Social Justice Allies and Worship Associates. To the best of Dora's knowledge, updated charters *have not* been received from the Personnel committee, Community Action, Art, Building and Grounds (these are being worked on), Leadership Succession Team, Communications (not sure this committee has one). Updated charters may be sent to me (Dora) or directly to Dennis

VII. **Special Projects. Building Safety. Theresa** -- Dora asked for clarification of Sue's role; Theresa stated she is an advisor to the Building and

Grounds committee. The committee needs an up-to-date financial statement to determine how much money they have to do safety and other projects before the end of the year. Terry, not clear on ongoing effort; safety Sunday- needs to be pushed to July or August. Who will be in the know?

VIII. Committee Reports:

- A. Art – get group of artists together for recommendation.
- B. Stewardship/Capital – Teresa reported we probably will not reach \$400K; more likely \$350K since most pledges are in. Stewardship projected at \$131,000. May do a second ask.
- C. Building and Grounds – Theresa thanked everyone who participated in the work day on Saturday; thanks to Rich for taking trash home; thanks to Dan and Barry for the stone and concrete work for a ramp; also doing some repair/cosmetic work. Thanks to everyone else, too!
- D. Building Expansion – received contractor estimate yesterday (4/17/2018) BETS meeting after church on Sunday 4/22; Rough number right now \$500K, but not final number. It is possible we will not have to move during construction. Presented a concept plan to the City on 4/18 – initial plan review; initial comments are expected by April 30th.
- E. Worship Associates – Rev. Kevin reported the committee is doing well; scheduled through end of year. CLC liked last Sunday's service re attracting millennials. They (Ariana and Sami) suggested more work on campus, perhaps combination of on-site/off-site services, etc. CLC Agreed this is a population we need to pursue.
- F. Social Justice Allies – Next movie on May 7. Both movies have been well attended. Many people attended last night at city council related to holding jail detainees; city council going to consider. The Board is considering an article about political involvement re; elections/issues. The Board will issue a policy. Terry needs some back up.
- G. Shared Ministry – Collin reporting. CoSM went through a training for the listening circles with Sarah Millspaugh, which will be held as a part of Kevin's fellowship evaluation. Approximately 37 or 38 people have responded to the survey. Once these feedback tools are

reviewed the committee will be working on the report to the Board and the UUA. Nancy has rewritten the charter and prepared by-law amendments to conform; these have been sent to Dennis.

- H. RE – Amy reported that they will go to a Year Round Schedule i.e. continue programming rather than taking a summer break from curriculum. There has been very low numbers in 3rd and 4th grade.
- I. Leadership Succession – working on new officers for next year.
- J. Finance – The CLC needs a finance report for CLC meeting as well as a representative in attendance.
- K. CVT – no report
- L. Community Action Team –plan through the end of year has been published.
- M. Communications – Carleton has purchased a large Beacon Banner that can be used for appropriate purposes plus in front of church to give more visibility; also working with Rev. Kev on KNAU Beacon sponsored days, donated by Cynthia Seelhammer and Maryann VanDreilan.
- N. Caring Circle - Gus's sister Magda just had a stroke;
- IX. Other - Rich wants to sponsor a seminar on Co-housing. The committee agreed this is appropriate.

Adjourned at 7:08.