

## Music Director

### GENERAL DESCRIPTION OF POSITION:

Manages and directs Beacon UU choir, including selection of music, rehearsing and conducting for selected Sunday morning services and occasional special events. Serves as a music resource for Worship Associates. This person is a flexible self-starter who can work pro-actively with minimal supervision, maintaining communication with appropriate professional staff and volunteers over a variety of tasks.  
Non-exempt, part time, 10 hours

### ROLES AND RESPONSIBILITIES:

- Select music for hymns and performance pieces for the selected Sundays when the choir sings, in collaboration with the Minister or Worship Associates responsible for the service.
- Organize and conduct the choir on a regular basis, performing for (both) Sunday services approximately once a month. Lead congregational singing one other Sunday per month.
- Conduct weekly choir rehearsals.
- Communicate by email, phone or face-to-face on a regular basis with the minister for planning and supervision.
- Manage expenses as designated for the music program in the approved Beacon budget, not exceeding approved amounts.
- Attend meetings such as Worship Associates, Music team, and Staff meetings as required for effective planning and programming.
- Supervise and collaborate with accompanist on music selection, rehearsals, and performance accompaniment.
- Attend Arizona UU Professionals meetings and the UU Musicians Network annual meeting as financially feasible for support and continuing education.
- Serves as a music resource for worship planners.

REPORTS TO: The Minister. Works closely with the Worship Associates, choir members, and other Beacon friends and members.